



ADOPTED RESOLUTIONS OF THE EIGHTH ILAC GENERAL ASSEMBLY

CAPE TOWN, SOUTH AFRICA

10 & 12 OCTOBER 2004

ILAC Resolution GA 8.01

The General Assembly accepts the Minutes of its seventh meeting, held 20 & 22 September 2003 in Bratislava, as a true and accurate record of the meeting.

ILAC Resolution GA 8.02

The General Assembly approves the ILAC Strategic and Business Plan, the committee terms of reference, the associated action plans and ILAC structure.

ILAC Resolution GA 8.03

The General Assembly welcomes the following new signatories to the ILAC Arrangement:

- Department of Standards Malaysia (DSM) – Extension of scope to include Calibration
- National Accreditation Body of Indonesia (KAN) - Extension of scope to include Calibration
- Slovenian Accreditation (SA) – Testing & Calibration
- Hellenic Accreditation Council (ESYD) - Testing & Calibration
- Romanian Accreditation Association (RENAR) – Testing

ILAC Resolution GA 8.04

The General Assembly welcomes the following Associates:

- Iran Accreditation System (IAS)
- Pakistan National Accreditation Council (PNAC)
- Assured Calibration and Laboratory Accreditation Select Services (ACCLASS)
- Egyptian Accreditation Council (EGAC)

ILAC Resolution GA 8.05

The General Assembly ratifies the Executive Committee decision to admit the following organizations as Affiliates:

- National Accreditation Agency of Ukraine (NAAU)
- Committee for Standardization, Metrology and Certification under Council of Ministers of the Republic of Belarus (GOSSTANDART)

ILAC Resolution GA 8.06

The General Assembly accepts the report of the Finance and Audit Committee.

ILAC Resolution GA 8.07

The General Assembly accepts the audited financial accounts for 2003.

ILAC Resolution GA 8.08

The General Assembly notes the financial report for the period 1 January 2004 to 31 August 2004.

ILAC Resolution GA 8.09

The General Assembly approves the 2005 Budget, as submitted by the ILAC Treasurer.

Executive Committee***ILAC Resolution GA 8.10***

The General Assembly endorses the continuation of the ILAC Secretariat by NATA, Australia for a further two year period.

ILAC Resolution GA 8.11

The General Assembly acknowledges that assessing the technical competence of bodies producing reference materials with assigned values is accreditation of a conformity assessment activity.

ILAC Resolution GA 8.12

The General Assembly resolves that accreditation of technically competent bodies producing reference materials with assigned values will be conducted against harmonized criteria based on ISO Guide 34 and ISO/IEC 17025 in combination.

Joint Working Groups***ILAC Resolution GA 8.13***

The General Assembly agrees to use the ILAC/IAF Guidance Document on ISO/IEC17020, from 1 January 2005.

ILAC Resolution GA 8.14

The General Assembly agrees the Joint Working Group on Inspection (JWGI) provide specific guidance for inspection body accreditation to the ILAC/IAF Joint Task Force developing generic guidance on ISO/IEC17011.

ILAC Resolution GA 8.15

The General Assembly agrees the financing provisions of the future Inspection Body ML MRA as proposed by the JWGI.

ILAC Resolution GA 8.16

The General Assembly thanks the members of the Joint Working Group on Harmonization of Peer Evaluation Processes for their work and notes it is now completed.

The General Assembly agrees to invite IAF to establish a Joint Working Group, containing three representatives from each organization, each with responsibility for one of the following:

- maintenance of the A-Series documents;
- training of Peer Evaluators;
- transition/guidance for ISO/IEC 17011:2004.

Accreditation Policy Committee***ILAC Resolution GA 8.17***

The General Assembly resolves that accreditation bodies shall comply with the requirements of ISO/IEC 17011:2004 by 1 January 2006. Accreditation bodies shall demonstrate compliance to the regional MLA/MRA bodies or, if unaffiliated, to the ILAC Arrangement Management Committee.

ILAC Resolution GA 8.18

The General Assembly resolves

- to delegate management of the Inspection MRA to the ILAC Arrangement Management Committee (AMC),
- to manage the obligations under the Inspection MRA by using the existing arrangement structures of ILAC and IAF,
- to recommend to IAF to hold joint meetings of the ILAC AMC and IAF MLA Management Committee, to consider evaluations of accreditation bodies accrediting inspection bodies, and develop a single recommendation for the ILAC Arrangement Council and the IAF MLA Group,
- to recommend to IAF to hold joint meetings of the ILAC Arrangement Council and IAF MLA Group, for decisions on signatories to the MRA on inspection body accreditation.

ILAC Resolution GA 8.19

The General Assembly invites IAF to conduct training activities, jointly with ILAC, for peer evaluators and evaluators of regions, as appropriate.

ILAC Resolution GA 8.20

The General Assembly supports formation of a task force to study the economic impact of the ILAC Arrangement, and approves funding up to US\$10,000 for quantitative analysis, subject to normal ILAC budgetary processes.

ILAC Resolution GA 8.21

Noting the approval of the ILAC/IAF A-series documents and other work on the P-series, the General Assembly endorses the following actions on the ILAC P-series documents:

- Align P1 (requirements for evaluation of an AB) with A2;
- Replace P2 (procedures for evaluation of a region) by A1, effective 1 January 2005;
- Align P3 (procedures for evaluation of an unaffiliated AB) with A2;
- Implement P5 (MRA text) including reaffirmation, effective 1 January 2005; and
- Replace P7 (KPIs) with A3, effective 1 January 2005

ILAC Resolution GA 8.22

The General Assembly notes the success of the Proficiency Testing Workshop held in Cape Town and supports its finding of the need for a sub committee, consultative group or forum. This group should be established within the ILAC structure to coordinate issues relevant to proficiency testing, including contributions from independent providers of Proficiency Testing. The General Assembly asks the Executive Committee to consider options for such a group, taking into account the draft terms of reference tabled at the Cape Town Workshop.

ILAC Resolution GA 8.23

The General Assembly endorses the signing of a Memorandum of Understanding with the IEC, for those ILAC Members agreeing to cooperate under its provisions.

ILAC Resolution GA 8.24

Following the publication of the third triennial review of the WTO TBT, the General Assembly encourages ILAC and IAF members to contact their respective WTO TBT representatives in order to brief them on accreditation and its role in support of trade facilitation.

ILAC Resolution GA 8.25

The General Assembly recommends that the document “Harmonisation of ILAC work with the regions” be used by the regions as an element in their policy and procedure for preparation of guidelines.

ILAC Resolution GA 8.26

The General Assembly agrees to promote the development of relationships with other competence assessment bodies. ILAC will provide the following mechanisms for creating such relationships:

- a. enter into informal engagement from time to time on issues and projects of mutual interest;
- b. where agreed to be mutually beneficial, and supported by sufficient resources from both parties, to consider entering into appropriate MoUs;
- c. by encouraging the possible participation of such bodies within the appropriate existing ILAC membership categories and where those bodies meet the conditions for membership of those categories.

ILAC Resolution GA 8.27

The General Assembly agrees to a two-year transition period for the implementation of the amended ISO/IEC 17025:2005 standard upon its publication by ISO.

ILAC Resolution GA 8.28

The General Assembly resolves that all comments received during the comment period on draft documents shall accompany the subsequent voting ballot on the final draft document.

ILAC Resolution GA 8.29

ILAC Full Members and Associates are reminded of their membership and MRA obligation to vote and return ballots within the prescribed timeframes. The General Assembly asks the new Arrangement Committee together with the Secretariat to monitor developments and further consider the suggestions raised during the Cape Town Open Forum.

Laboratory Committee***ILAC Resolution GA 8.30***

The General Assembly endorses the election by the Laboratory Committee of Tony Anderson as Chair, and Dr. Maire Walsh as Vice Chair for two more years.

Joint Development Support Committee***ILAC Resolution GA 8.31***

The General Assembly, acting on the recommendation of the JDSC, resolved that the JWG on Inspection Bodies would conduct a survey on the role of Proficiency Testing Programs in Inspection Bodies

General***ILAC Resolution GA 8.32***

The General Assembly acting on the recommendation of an EA Member, resolved that the ILAC Executive Committee would seek to work with the IAF Executive Committee to deliberate on the establishment of a common ILAC-IAF structure for the management of the whole scope of their MLAs and MRAs. A proposal shall be prepared and submitted to the 2005 ILAC General Assembly.

ILAC Resolution GA 8.33

The General Assembly notes with appreciation the reports from and the close cooperation with the following international organizations:

- Bureau International des Poids et Mesures (BIPM)
- International Organization of Legal Metrology (OIML)
- International Electrotechnical Commission (IEC)
- United Nations Industrial Development Organization (UNIDO)
- World Trade Organisation- TBT Committee (WTO/TBT)
- International Standards Organisation (ISO) and ISO/CASCO

ILAC Resolution GA 8.34

The General Assembly warmly welcomes the signing of the Memorandum of Understanding (MoU) between UNIDO, ILAC and IAF in Cape Town, 10 October 2004.

ILAC Resolution GA 8.35

The General Assembly endorses the election of the following officers to the ILAC Executive Committee for two years:

Chair	Daniel Pierre
Vice-Chair	Peter Unger
Arrangement Committee	Orna Dreazen
Accreditation Committee	Merih Malmqvist
Marketing & Communications Committee	Graham Talbot
Joint Development Support Committee	Maribel Lopez
Arrangement Management Committee	Llew Richards
Unaffiliated Representative	Orna Dreazen
Laboratory Committee	Anthony Anderson

ILAC Resolution GA 8.36

The General Assembly expresses its deep appreciation to Mike Peet, Hans Ulrich Mittmann and Peter Unger for their outstanding contribution to ILAC.

ILAC Resolution GA 8.37

The General Assembly expresses its appreciation for the excellent arrangements and support services provided by SANAS as host for the Eighth ILAC General Assembly and associated meetings, 3 to 13 October 2004, in Cape Town, South Africa.